



Valor Hall

EXCELLENCE IN PRIVATE EDUCATION

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Parent Handbook 2006-2007

Valor Hall concerns itself with the development of the whole child. It is highly individualized in approach, meeting the particular needs of the student.

Home to the
“Knights of Virtue”

Valor Hall

EXCELLENCE IN PRIVATE EDUCATION



GRADES OFFERED

4 Year Old Kindergarten through Seventh Grade

TUITION

Pre K & Kindergarten
\$3600 per year*

First thru Fifth Grade
\$3800 per year*

Sixth & Seventh Grade
\$4200 per year*

NEW STUDENT TESTING FEE

\$50 per Student

(Must be paid at time of enrollment)

ANNUAL CURRICULUM FEE

\$300 per Student

(Fee is non-refundable and secures you child's placement)

SCHOOL HOURS

Monday – Thursday 8:30 – 3:30 pm

Kindergarten is excused at 2:00 pm

**Payment schedules are set up for ten equal installments starting in August and ending in May.*

**10% discount will be applied to all yearly tuition paid in full.*

**Multiple student discounts available.*

Valor Hall

2006 – 2007 Calendar*



DATE

ACTIVITY

August 5	Tuition Due
August 9 (W)	New Parent Orientation 7:00pm (<i>Adults only please</i>)
September 5(T)	Tuition Due
September 5(T)	School Begins 8:30am
September 11(M)	Red, White & Blue Dress Day
September 23 (S)	Volunteer Work Day 8:30am – 1:00pm
October 2(M) -	Terra Nova Testing
October 5(TH)	<i>Junior B thru Seniors</i>
October 5(TH)	Tuition Due
October 9(M)	Parent/Teacher Conference
October 11-12 (W-TH)	U.E.A. (No School)
October 31(T)	Harvest Party
November 5	Tuition Due
November 21(T)	End of 1 st Semester
November 22-23(W-TH)	Thanksgiving Vacation (No School)
December 5	Tuition Due
December 25(M) –	Christmas Break (No School)
January 2(T)	
January 3 (W)	School Resumes
January 5	Tuition Due
January 15(M)	Martin Luther King Day (No School)
January 18(TH)	Parent/Teacher Conference
February 5	Tuition Due
February 19(M)	President's Day (No School)
March 1(TH)	End of 2 nd Semester
March 5	Tuition Due
March 12-15 (M-TH)	Spring Break
March 26(M)	100 th Day
April 5	Tuition Due
April 16(M)	Parent/Teacher Conference
April 19(TH)	No School
May 5	Tuition Due
May 7-10 (M-TH)	Terra Nova Testing
May 24(TH)	Last Day of School (<i>Out Early</i>)

*Valor Hall reserves the right to make changes in dates when necessary. We also reserve the right to close school due to excessive illnesses/absences.



VIRTUES OF CHARACTER

Assertiveness	Integrity
Caring	Joyfulness
Cleanliness	Justice
Commitment	Kindness
Compassion	Love
Confidence	Loyalty
Consideration	Moderation
Cooperation	Modesty
Courage	Orderliness
Courtesy Creativity	Patience
Detachment	Peacefulness
Determination	Perseverance
Diligence	Purposefulness
Enthusiasm	Reliability
Excellence	Self-Discipline
Flexibility	Service
Generosity	Tact
Gentleness	Thankfulness
Helpfulness	Tolerance
Honesty	Trust
Honor	Trustworthiness
Humility	Truthfulness
Idealism	Understanding
	Unity

Devotional Schedule

2005-2006

<u>Week of</u>	<u>Virtue</u>	<u>Class</u>
<i>September</i> 5 th	Unity	Beg. A / Int. A
12 th	Purposefulness	Beg. B / Int. B
19 th	Cooperation	Junior A / Seniors
26 th	Excellence	Junior B / Int. A
<i>October</i> 3 rd	Responsibility	Beg. A / Int. B
10 th	Determination	Beg. B / Seniors
17 th	Courtesy	Junior A / Int. A
24 th	Commitment	Junior B / Int. B
31 st	Integrity	Beg. A / Seniors
<i>November</i> 7 th	Honor	Beg. B / Int. A
14 th	Loyalty	Junior A / Int. B
21 st	Thankfulness	Junior B / Seniors
28 th	Generosity	Beg. A / Int. A
<i>December</i> 5 th	Peacefulness	Beg. B / Int. B
12 th	Joyfulness	Junior A / Seniors
19 th	Birth of Christ	Junior B / Int. A
<i>January</i> 2 nd	Caring	Beg. A / Int. B
9 th	Tact	Beg. B / Seniors
16 th	Tolerance	Junior A / Int. A
23 rd	Reliability	Junior B / Int. B
30 th	Kindness	Beg. A / Seniors
<i>February</i> 6 th	Honesty	Beg. B / Int. A
13 th	Love	Junior A / Int. B
20 th	Patriotic	Junior B / Seniors
27 th	Respect	Beg. A / Int. A
<i>March</i> 6 th	Patience	Beg. B / Int. B
20 th	Diligence	Junior A / Seniors
27 th	Courage	Junior B / Int. A
<i>April</i> 3 rd	Trustworthiness	Beg. A / Int. B
10 th	Flexibility	Beg. B / Seniors
17 th	Consideration	Junior A / Int. A
24 th	Assertiveness	Junior B / Int. B
<i>May</i> 1 st	Self-Discipline	Beg. A / Seniors
8 th		Beg. B / Int. A
15 th	Humility	Junior A / Int. B
22 nd	Joyfulness	Junior B / Seniors

Faculty



Director	Tena Raleigh
Principal	Jaime Wilson
Secretary	Helen Brinkerhoff
Beginner A	Torry Heroux
Beginner B Aide	Keranne Roberts
Junior A Aide	Michelle Winterman LeeAnn Olsen
Junior B	Joan Hall
Intermediate A Aide	Joan Haslam Bonnie Paul
Intermediate B	
Seniors	Diana White

How Valor Hall Started



Valor Hall was founded in 1996 by a group who believed in the need for a nondenominational Christian elementary school in the St. George area. The school is operated by a nonprofit corporation, Valor Hall, Inc., with a board of directors.

Virtue Based Learning

Valor Hall's foundation rest on the Virtues common to all Christian based religions. Valor Hall was founded with the philosophy of integrating academics with moral and spiritual values. We teach no doctrine, but promote the gifts of character that will strengthen individuals, families, and nations.

Devotional

Arriving on time is essential to each student. The morning devotional starts at 8:30 and is a required part of each day. Students will participate in conducting and presenting the devotional.

Devotional will open with a song and prayer. Prayer will be given by the student in the manner he/she has been taught at home. A student will then lead the others in the Pledge of Allegiance. A scripture or thought and an affirmation will be given by students pertaining to the virtue of the week. Announcements, virtue vouchers, money for memories, box tops and other school business will be conducted by a staff member. Then a short presentation pertaining to the virtue of the week will be given.

Who Can Attend?

Valor hall admits students of any race, color, national and ethnic origins, to all the rights, privileges, programs and activities generally accorded or made available to students of the school. It does not discriminate on the basis of race, color, national and ethnic origin in its admissions policies, athletic and other school administered programs. Valor Hall reserves the right to select

students on academic performance and personal qualifications, including a willingness to cooperate with Valor Hall administration and abide by its policies.

Parental Involvement

Valor Hall is a 501©3 non-profit foundation. We desire to help parents educate their children in a positive, respectful, learning environment. We require that each family donate 25 hours of service each school year. Service could be assisting with field trips, clean up, assisting in the classroom, helping with holiday projects, special events, fund raising, etc. Because of the need for volunteer hours, if you are unable to donate your time for any reason you may pay a one time fee of \$250 to cover the cost of needed services.

Our philosophy of offering affordable private education is structured around parental involvement. If you have a talent that you would like to share with our school, please contact the administration.



Financial Agreement

Parents are asked to fulfill all financial obligations promptly. Curriculum and testing fees are non-refundable in order to secure a seat for your child. Tuition payments are due by the fifth of every month, starting in August and continuing through May. Any payments received after the fifteenth of the month will be subject to an 18% annual finance charge with a \$10 minimum.

If your student is withdrawn from Valor Hall, a 30 day written notice needs to be given to the administration. The school year is broke into three semesters. Students who are withdrawn without

notice will be charged for remainder of the current semester or for one full month tuition, whichever is greater.

Tuition Discounts



Tuition paid in full at the beginning of the school year will receive a 10% discount. Families with multiple children enrolled will receive a multiple student discount for qualifying students. Discounts cannot be combined.

Admissions and Placement

- Applications for enrollment are accepted without regard to race, religion, gender, or national origin.
- No religious doctrine is taught, although we do stress accepted standards of personal integrity and ethical behavior.
- Every child, including presently enrolled children, must reapply each year. Progress and behavior as well as timely application are used to determine admission for the following year.
- Priority enrollment will be given to qualified returning students and their siblings. Only students whose accounts are in good standing will be considered for re-enrollment.
- Submission of an application for admission does not mean your child is accepted.
- Beginning class placement is tentative. If it is determined that a different class assignment is more suitable, the administration will advise parents and make the necessary adjustments. Valor Hall has full discretion in student class placement. Parents should conference with the administration if they have concerns about their student's placement.



Student Discipline Policy

All students, parents, teachers, and administrators are members of the greater Valor Hall Community. All participants will be involved in improving the quality of life in the school. All community members are expected to be committed to the following two goals:

1. Recognizing each individual by seeing that their rights, feelings, and property are respected.
2. Supporting and strengthening the community through individual actions and service.

Valor Hall parents are expected to be aware and involved in behavioral concerns relating to their child. This discipline policy has been specifically designed for maximum flexibility. Each student and each individual situation will be dealt with on a case by case basis. The discipline in each case will be specifically designed to encourage the student to understand the effects of his or her actions and to prevent these actions from reoccurring. Because of a difference in age, student's needs cannot be met without a flexible policy.

Student Behavior Rules:

There are six main rules for our Valor Hall Community, which are integral to its continued and comfortable existence. Violation of these or other rules may lead to any of the five levels of discipline.

1. Students may not leave the school grounds without prior permission from the **administrator or principal**.
2. Students will be held responsible for any intentional or reckless injuries to other students, teachers, or visitors.
3. Students will be held responsible for intentional destruction of school or other's personal property.
4. Students are not to use any illegal substances, fireworks, knives or weapons, or bring onto school property any real or pretend weapons of any kind.
5. Students are not to use any form of profanity on school property.
6. Students are not to steal from others or cheat in their class work.

Every teacher is expected to develop with their class a written list of behavioral expectations and consequences reflecting these main rules and the general rules listed below. Copies of this class “Behavioral Code” will be posted in each classroom.

General rules for Students:

1. Through words and actions each student will demonstrate respect for physical, age, gender, ethnic, cultural, and religious differences.
2. Students will choose peaceful alternatives to express anger.
3. Students will observe safety rules on field trips and on the playground.
4. Students will take care of and not damage school owned books and equipment.
5. Students will not throw rocks, sticks, sand, or any objects.
6. Students will walk and not run through the school.
7. Students will not chew gum or eat candy on school grounds with the exception of school party days and celebrations.
8. Students will help maintain the school as a safe, litter free environment.

Discipline Procedures:

Valor Hall has five levels of discipline. They are:

- Level One – In Class “Time Out”
- Level Two – Disciplinary “Time Out” in School Office
- Level Three – Parent Conference
- Level Four – Suspension
- Level Five – Expulsion



Dress Code

Valor Hall colors are Navy Blue, Burgundy, Khaki and White.

Shirts: Boys are to wear Valor Hall logo polo shirts or Valor Hall logo sweatshirts in White, Navy Blue or Burgundy, or white button down oxford style shirts.

Girls may wear any of the above shirts specified for boys and feminine styled polo shirts (i.e. scalloped collars, lettuce leafed trim etc.). All shirts must have a collar (NO TEE SHIRTS) and be Navy Blue or White, contrasting Valor Hall color trim is acceptable (NO PRINTS). *The only Maroon/Burgundy color allowed is from Valor Hall or French Toast.*

Pants: Students are to wear solid Navy Blue, or Khaki pants (NO JEANS). All pants are to be hemmed, please no athletic wear, sweatpants, etc. Pockets and zippers are acceptable.

Shorts/Skorts/Skirts/Jumpers: Must meet pant guidelines and be modest in length. Our general guideline for length is, must reach the end of fingertips when arms are straight at sides.

Girls may wear Burgundy or Blue Plaid from French Toast. Catalogs are available from the office.

Shoes: All shoes must be closed toed and closed heeled (NO SANDALS, NO HIGH HEELS).

Sweater/Outerwear: All clothing worn during class hours must be solid Navy Blue, Burgundy, Khaki or White. Any color is acceptable on the playground.

Accessories: Any headbands, scrunchies, belts, etc. are acceptable as long as they do not become a distraction. Hats are not allowed at school.

Grooming: Attire clean and in good repair. Hair and body must be maintained in a clean and healthy manner. Deodorant should be used when necessary. Hair must be styled in a manner that is not distracting to the learning environment.

Daisy, Brownies, Girl Scout, Camp Fire & Cub Scout uniforms and jackets may be worn to school on meeting days.

Phone Calls

In order to promote responsibility and self-discipline, we do not allow children to receive or make phone calls during school. All social activities and items for school (i.e. homework, show and tell items, etc.) must be arranged outside of school hours. We will give students messages at breaks. Emergencies would override these restrictions. Students are not allowed to have cell phones or beepers on school property.

Lunches

Lunches are available to students for \$2.50 a meal. Every effort is made to provide a well rounded lunch that will appeal to the children. Those who choose to bring a lunch are encouraged to bring nutritious and balanced meals. We ask the **each student bring a water bottle to school daily**. We do not allow soda, gum, or candy at school, so please do not pack it in your child's lunch.

We will provide each student with a mid-morning nutritional snack.

Book Bag/Back Packs

Each student will be supplied with a zippered book bag along with a homework folder. If the student loses his/her book bag, a replacement bag will cost \$7.00. Lost homework folders are available in the office for \$1.00. No students are allowed to bring back packs to school. Students are asked that all nuisance items and toys not be brought to school.

School Supplies

If a specific item is needed in a particular class, the teacher will send a note home at the beginning of school. All other supplies are covered in the curriculum fee.

Special Days/Events

Each month Valor Hall has a “dress up event” where the students are given the opportunity to dress up, usually with a theme. Students also host members of the community (community helpers), hold in-class performances, and many other exciting events. Families will receive a class letter out-lining these exciting happenings and parents are encouraged to participate whenever they can.

Field Trips

Field trips play an important role in the academic program at Valor Hall. Students are required to participate in class field trips. We will send home a permission slip indicating the date, time, and location for all class field trips. Please sign each permission slip and return to teacher with student in a timely manner.

Birthdays

Students are allowed to bring treats for their birthdays. Students with June, July and August birthdays will be given a un-birthday date in January, February, or March to celebrate their birthdays. Please check with the classroom teacher to make arrangements for the distribution of the treats.

Birthday party invitations need to be sent through the mail unless every child in class is to receive an invitation.

Pick Up/Drop off

We ask that for the safety of all our students, parents enter through the south driveway access and pull through to the exit while waiting. As your students are dropped off and picked up, a teacher or an aide will be there to walk your child to and from your vehicle. For the safety of the children, all children must be escorted to their car by a staff member. Please help us by parking over to the right as if parking at the park, then move through the school driveway. Please pick your children up before 3:45pm. All parents who do not pick up their children before 3:50 will be charged a \$10 fee.

Health and Emergencies

By signing the enrollment application, you authorize Valor Hall personnel to obtain emergency medical and/or dental care or emergency evacuation for your child at your expense. You also certify that you have provided all pertinent information on the enrollment application regarding medical conditions or allergies that affect your child.

Children must be kept home from school if they exhibit such symptoms as fever, diarrhea, vomiting, or other contagious indicators. If a child shows signs of illness or infection while at school, parents should pick up the child within an hour or have another authorized adult pick up the child. Children must be free of symptoms for 24 hours before returning to school.

As standard policy, Valor Hall personnel do not administer medication to children. However, Valor Hall will make provisions to administer medication for certain life-threatening conditions that require emergency attention.

The State mandated that parents notify the school if they or their children contract any communicable disease such as chicken pox, hepatitis, measles, etc. The school will notify parents if their child is exposed at school to a communicable disease.

In case of emergency, we will attempt to contact the parent or guardian. We will leave a message if neither is available, and continue to call until one of the individuals is contacted. If neither can be reached, we will contact the persons whose names are listed on the child's Emergency Contact form, and the paramedics if necessary.

Attendance

Excused absences are considered those that are due to illness, death in the family, required court appearance, or others approved by the administration in advance.

Parents must assume total responsibility for taking children out of school when taking trips, vacations, fulfilling appointments, or other reasons of short or long term absences. It is the responsibility of the students and the

parent to initiate a request for make-up work, please give teachers 7 days notice to make up homework packets. Teachers will co-operate with families in the completion of make-up work. However, due to the nature of some assignments, an alternative assignment may be assigned.

Virtue Vouchers

Bear Bucks

Bear Bucks are a positive way to reinforce positive behavior. When a student has a pre-determined amount of Bear Bucks they may go shopping at the treasure chest.

Homework Philosophy

Parent/Teacher Conferences

We have three semesters each school year. Parent/Teacher conferences will be held mid way through each semester. We will send home your scheduled time, if you cannot make that time it is your responsibility to contact the office to reschedule.

Terra Nova Testing

Box Tops

Monies for Memories

Cream of Weber Lids

